

Rochelle Park Board of Education  
Executive Meeting 6:30 P.M. Regular 7:30 PM  
March 30, 2021

**I. Call to Order**  
**II. Roll Call**

| Board Member                   | Present | Absent |
|--------------------------------|---------|--------|
| Mr. Scott Kral, Vice President |         |        |
| Mr. Adib Abboud                |         |        |
| Ms. Christina Holz             |         |        |
| Mrs. Teresa Judge-Cravello     |         |        |
| Mr. Joseph Marolda             |         |        |
| Mr. Charles Schaadt            |         |        |
| Mr. Matt Trawinski, President  |         |        |

Others Present:

Dr. Sue DeNobile Superintendent of Schools  
Mrs. Cheryl Jiosi, Business Administrator/Board Secretary  
Mrs. Cara Hurd, Director of Curriculum & Instruction  
Mr. Michael Alberta, Principal  
Mr. Steven Lahullier, Director of Technology  
Mrs. Ellen Kobylarz, Board Recording Secretary

**III. Pledge of Allegiance**

**IV. Executive Session**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include Health & Safety, Legal, and Personnel Matters.

**V. Open Public Meeting Act, Chapter 231,P.L. 1975**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, in accordance with Chapter 231, P.L. 1975” posted on the District website, at least 48 hours prior to the time of this meeting.

**VI. Reports**

- A. Superintendent
- B. Business Administrator
- C. Director of Curriculum and Instruction
- D. Principal
- E. Board Committees, as needed:  
(Curriculum, Finance, Facilities, Personnel, Policy, Negotiations)
- G. Board Liaison:  
(NJSBA/BCSBA, Joint Boards, Liaison to the Township Committee)

**VII. Public Comment (Agenda Items Only)**

The Board of Education reserves the right to hold public comment on agenda items only, at its discretion, at its regular monthly public meetings in accordance with Bylaw 0167. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak. Please be reminded that this meeting is being recorded.

**VIII. Items for Board Action-Resolutions**  
**Routine Matters Resolutions R1-R12**

R1. Approval of Minutes

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

February 23, 2021 Regular Meeting & Executive I & II  
February 24, 2021 Joint Meeting with the Township  
March 9, 2021 Special Meeting

R2. Attendance

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the attendance report for the month of February 2021 as listed:

| <u>Enrollment</u>                | <u>Left</u> | <u>Entered</u>          |
|----------------------------------|-------------|-------------------------|
| Midland School 488               |             | PreK-1                  |
| Hackensack H.S 144.5             |             | Kindg-1                 |
| Academies/Technical Schools 29.5 |             | 2 <sup>nd</sup> Grade-1 |
| Totals 662.00                    |             | 8 <sup>th</sup> Grade-1 |

| <u>Pupil Attendance</u> |       | <u>Teacher Attendance</u> |       |
|-------------------------|-------|---------------------------|-------|
| Possible Days           | 8257  | Possible Days             | 1062  |
| Days Present            | 8050  | Days Present              | 1049  |
| Days Absent             | 207   | Days Absent               | 13    |
| % Present               | 97.4% | % Present                 | 98.7% |
| % Absent                | 2.6%  | % Absent                  | 1.3%  |

R3. Emergency & Crisis Situations

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following Fire and Security drills held in the month of February 2021 for the Rochelle Park School District. The district was on full remote due to a non Covid-19 related facilities issue.

R4. Harrassment Intimidation and Bullying

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following HIB Report for February 2021 on behalf of the Rochelle Park School District.

February 2021

Reported Cases: 0  
Number of Cases open: 0  
Number of Cases closed: 0  
Number of Incidents determined to be HIB 0

R5. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the placement of student CST ID # 0146 to New Alliance effective March 1, 2021 to June 30, 2021 at a cost of \$34,920.00.

R6. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Psychiatric Evaluation for student CST ID #2102 at a cost of \$750.00.

R7. Special Education Services

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a Physical Therapy evaluation for student CST ID #2103 at a cost of \$350.00.

R8. Summer Transition Program

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the creation of a Summer Transition Program (STP) for students in need of learning acceleration. The program will run from July 6, 2021 through July 29, 2021. Mondays through Thursdays, 8:45AM to 11:45AM.

R9. Extended Year Program

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves an extended year program from July 6, 2021 through July 29, 2021. Mondays through Thursdays, 8:45AM to 11:45 AM.

R10. School Calendar 2020-2021

RESOLVED: upon the recommendation of the Superintendent, that the Board of Education approves a revision to the School Calendar for the 2020-2021 school year, using the last remaining snow/emergency day on Friday, May 28, 2021.

R11. Job Descriptions

RESOLVED: upon the recommendation of the Superintendent, the Board of Education abolishes as of July 1, 2021 the currently approved job descriptions titled One to One Aide, Classroom Assistant Sp. Ed. and Summer Enrichment Program Coordinator

R12. Job Description

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the new job descriptions as of July 1, 2021 as listed.

Certificated Staff

- a. Summer Lead Teacher Program Coordinator

Paraprofessionals:

- b. Special Education One on One Aide
- c. Paraprofessional Aide: Special Education-General Education Aide

R1-R12

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Personnel Resolutions P1-P5**

P1. Professional Development

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the participation of the persons named at the following workshops/conferences:

| Faculty                                       | Name of Workshop   | Date      | Cost     |
|---|--|-----------|----------|
| Liz Nam                                       | Passaic County 7 <sup>th</sup><br>Annual<br>Education/Behavioral<br>Health Partnership<br>Conference | 3/12/2021 | .00      |
| Dr. Sue DeNobile<br>Cheryl Jiosi              | Analyzing &<br>Constructing Salary<br>Guides   | 3/25/2021 | \$149.00 |
| Dr. Sue DeNobile<br>Cheryl Jiosi<br>Cara Hurd | NJDOE Overview of<br>the New Coronavirus<br>Response & Relief<br>Supplemental<br>Appropriations      | 4/13/2021 | \$50.00  |

**P2. Student Teacher**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves Nicole Cinelli a student at Montclair State University to observe Kara Yevchak for one session.

**P3. Out of District Paraprofessional Salary Rate**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the salary rate for Out of District Paraprofessionals at \$25.00 per hour.

**P4. Summer Transition Program/Extended Year Program Salaries**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following hourly rates for the Summer Transition/Extended Year Program for 2021.

|                  |                  |
|------------------|------------------|
| Lead Teacher     | \$75.00 per hour |
| Teacher          | \$50.00 per hour |
| School Nurse     | \$70.00 per hour |
| Paraprofessional | \$22.00 per hour |
| Substitutes      | \$50.00 per hour |

**P5. Substitute Teacher List 2020-2021**

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following individuals to the Substitute Teacher list for the remainder of the 2020-2021 school year.

Illiana Rodriguez  
Hoda Ismail

**P1 -P5.**

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**Finance Resolutions F1-F12**

**F1. Bills List**

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of bills for March 2021.

|                                 |              |
|---------------------------------|--------------|
| A. Regular Bills- Fund 10       | \$650,034.19 |
| B. Capitol Projects - Fund 12   | \$18,997.00  |
| A. Special Revenue- Fund 20     | \$13,026.72  |
| C. Cafeteria - Fund 60          | \$11,163.30  |
| D. Afterschool Program -Fund 61 | \$427.50     |
| Total for the month of March    |              |
| TOTAL DISBURSEMENTS             | \$693,648.71 |

F2. Additional Bills List in March

RESOLVED: that upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes a second check run for the month of March with the amounts to be approved at the April 2021 meeting.

F3. Secretary & Treasurer's Reports

RESOLVED, that upon the recommendation of the Superintendent, that the Rochelle Park Board of Education accepts, and affixes to the minutes, the Board Secretary's and Treasurer's Financial Reports for the month of February 2021.

F4. Transfers

RESOLVED, on the recommendation of the Superintendent, the Board of Education accepts, and affixes to the minutes, the line item transfers for February 2021.

F5. Certifications

RESOLVED, that, upon the recommendation of the Superintendent, as per New Jersey Administrative Code and New Jersey Statutes Annotated legislation and requirements, the following statement is approved:

Pursuant to N.J.A.C.6A:23-2.11(c), I certify that as of February 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1, and

Pursuant to N.J.A.C. 6a:23-2.11(c), I certify that as of February 2021 no budgetary line item account has been over-expended in violation of N.J.A.C.6:20-2.11 (a). Cheryl Jiosi, Business Administrator/Board Secretary

F6. Payroll Authorization

RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the payroll for March 2021 as follows:

| March 2021         |              |
|--------------------|--------------|
| Fund Gross Payroll |              |
| Fund 10            | \$566,286.45 |
| Fund 20            | \$3,912.30   |
| Fund 61            | \$.00        |
| Fund 62            | \$.00        |
| Total              | \$570,198.75 |

F7. Contract –Educational Data Services

RESOLVED: that, upon the recommendation of the Superintendent of Schools, the Rochelle Park Board of Education approves a contract with Educational Data Services, Inc. for Cooperative Skilled Trades, Compliance Services and Ancillary bids from 4/1/21 to 3/31/22 for the amount of \$2,000.

F8. June 2021 Transfer- County Approval

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approve the transfer of \$58,256.96 to Maintenance and Custodial from Facilities Acquisition and Construction Services. In accordance with N.J.A.C. 6A:23A-13.3, the county office is required to review and approve certain transfers that exceed 10 percent of the amount that was included in the school district’s budget. The county office has approved this request as per the attached Transfer Request Form.

F9. Donation

RESOLVED: upon the recommendation of the Business Administrator, the Board of Education accepts a donation from Dr. DeNobile of Scholastics books valued at \$213.90.

F10. South Bergen Jointure Commission

BE IT RESOLVED that the Rochelle Park Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportaion Services agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2020-2021 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of public, nonpublic, out of distrcet special education, vocational and summer programs.

BE IT FURTHER RESOLVED that the Rochelle Park Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

F11. Price List

Resolved: on the recommendation of the Superintendent, the Board of Education approves the attached price list for the 2021-2022 school year.

F12. Facility Use

RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

| Group/Organization                                | Use/Purpose/Room         | Dates  | Rental Fee |
|---|--------------------------|--|------------|
| Parents of the Midland School Class of 2021       | Parking Lot for Car Wash | April 10, 2021<br>Rain date April 11, 2021<br>10AM-2PM   | None       |
| Junior Explorers<br><br>*pending proper Insurance | Summer Program           | July 5,2021- Aug.13, 2021<br>7:30AM-8:00AM Before Care<br>8AM-3PM-Program<br>3PM-6PM Aftercare | TBD        |

F1-F12

Motion\_\_\_\_\_ Second\_\_\_\_\_

**IX. Public Comment (Agenda and non-agenda items)**

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

**X. Announcements**

The next Board of Education meeting will be held on April 27, 2021 Executive at 6:30 P.M. Public at 7:30PM virtual unless it can be held in person in the Library/Media Center.

**XI. 2<sup>nd</sup> Executive Session**

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include Personnel.

**XII. Adjournment**

Motion\_\_\_\_\_ Second\_\_\_\_\_ P.M.